

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

High School Board Room

April 11, 2016

7:30 p.m.

Agenda



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF MARCH 29, 2016

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Building Report*

Liberty Bell Elementary School.....Mr. Samuel Hafner

B. *Homebound Instruction*

The Administration recommends approval of homebound instruction for student #040116.

C. *Sweet, Stevens, Katz & Williams Agreement*

The Administration recommends approval of the Legal Services Consultation Agreement with Sweet, Stevens, Katz & Williams, LLP for the 2016-2017 school year. (V, C)

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

***The Administration recommends approval of the bills to be paid list as of April 11, 2016. (VI, A)**

B. *Treasurer's Report and Investment Report for the month February*

***The Administration recommends approval of the Treasurer's Report and Investment Report for the month of February 2016. (VI, B)**

C. *Apple Financial Lease Agreement*

The Administration recommends approval of the lease agreement with Apple Financial Services for the lease of teacher laptops for the term May 1, 2016 to July 1, 2020. (VI, C)

VII. SUPPORT SERVICES

A. *New Hopewell Elementary School Project-Trench Change Order*

The Administration recommends the backfilling of all trenches with stone under asphalt at the New Hopewell Elementary School. The estimated cost to backfill all trenches under asphalt is \$99,002. The stone backfill is a requirement of Upper Saucon Township's Ordinance 153. A potential waiver to the Ordinance was discussed with Upper Saucon Township who was willing to waive the geothermal section under the bus drop off area; however, Administration is recommending all areas be backfilled to avoid any potential settlement in paved areas. (VII, A-1) (VII, A-2)

VIII. PERSONNEL

A. *Certificated Staff*1. *Superintendent Dr. Leah M. Christman Retirement*

The Board will accept the retirement of Dr. Leah M. Christman, Superintendent, with an anticipated effective date of October 21, 2016. Dr. Christman has worked in the district since 2007 and served as superintendent for the past 5 years.

2. *Retirement*

The Administration recommends accepting the retirement of the following staff:

Dr. Nancy Beitler, Music Teacher, Southern Lehigh Middle School, effective last teacher day of the 2015-2016 school year. Dr. Beitler has been an employee of the district for 15 years.

Carl Crouse, Guidance Counselor, Southern Lehigh High School, effective June 30, 2016. Mr. Crouse has been an employee of the district for 43 years.

3. *2016-2017 Substitute*

***The Administration recommends approval of the following substitute for the effective June 9, 2016 through the 2016-2017 school year:**

Nancy Beitler Music

4. *2015-2016 Substitute*

***The Administration recommends approval of the following substitute for the 2015-2016 school year:**

Jennifer Wendel English 7-12

5. *Childrearing Leave (Second Period)*

The Administration recommends approval of a Second Period of Childrearing Leave for the 2016-2017 school year of the following staff:

Elissa Gruber, Special Education Teacher, Southern Lehigh Middle School
Jennifer Edwards, Health and Physical Education Teacher, Southern Lehigh High School

B. *Noncertificated Staff*

1. *Unpaid Leave*

*The Administration recommends approval of the unpaid leave of the following staff:

Elizabeth Muller, Instructional Assistant, Joseph P. Liberati Intermediate School, May 12 and 13, 2016

Ellen Schmid, Instructional Assistant, Joseph P. Liberati Intermediate School, June 2 (2.25 hours) and June 3 (5.75 hours), 2016

2. *Resignation*

*The Administration recommends accepting the resignation of Jaimee French, Cafeteria Worker, Lower Milford Elementary School, effective end of business day June 7, 2016.

3. *Appointment*

*The Administration recommends approval of the following staff:

Brenda Shelly, Instructional Assistant, Southern Lehigh Middle School, an hourly rate of \$18.26, effective April 11, 2016 through the end of the 2015-2016 school year.

4. *2015-2016 Substitute Cafeteria Worker*

*The Administration recommends approval of the following substitute cafeteria worker, an hourly rate of \$9.66:

Lorraine Mohr

5. *2016-2017 Substitute Cafeteria Worker*

*The Administration recommends approval of the following substitute cafeteria worker for the 2016-2017 school year:

Jaime French

C. *Extra-Compensatory Positions*

1. *Kindergarten Registration*

*The Administration recommends approval of the following staff to assist with evening Kindergarten Registration, an hourly rate of \$43.44:

Lori Kern

Nicole Castetter

2. *Liberty Trails Staff*

*The Administration recommends approval of the following Field Leaders for the Liberty Trails Program, a stipend of \$825.83 for the program, scheduled June 13 through 30, 2016.

Kathleen Kale

Lisa Lowry

3. *2016-2017 Coaching Staff*

*The Administration recommends approval of the following coaching staff for the 2016-2017 school year. Stipends lists are those of 2015-2016 as noted in the Collective Bargaining Agreement.

<u>Mark Evans</u>	Head HS Boys Soccer	\$7895
<u>Larry Glueck</u>	Asst. HS Boys Soccer	\$4738
<u>Douglas Roncolato</u>	Head HS Girls Soccer	\$7895
<u>Richard Dreves</u>	Asst. HS Girls Soccer	\$4738
<u>John Kukitz</u>	Asst. HS Girls Soccer	\$4738
<u>Adrienne Searfoss</u>	Head HS Field Hockey	\$7895
<u>Kaitlyn Byers</u>	Asst. HS Field Hockey	\$4738
<u>Julie Rosenkaimer</u>	Head MS Field Hockey	\$3552
<u>Rosemary Grube</u>	Asst. MS Field Hockey	\$2368
<u>Randall Latza</u>	Head HS Cross Country	\$6273
<u>Justin Kocis</u>	Asst. HS Cross Country	\$3763
<u>Carolyn Dunham</u>	Head MS Cross Country	\$2823
<u>Matthew Greenawald</u>	Head Golf	\$5407
<u>Samantha Schultz</u>	Head HS Cheerleading (Fall)	\$2226
<u>Samantha Schultz</u>	Head HS Comp. Cheerldg. (Fall/Winter)	\$4183

4. *Volunteer Coaches*

*The Administration recommends approval of the following volunteer coaches for the 2015-2016 school year:

<u>Jeffrey Hudson</u>	Golf
<u>Chris Williamson</u>	Golf
<u>Andrew Filler</u>	Girls Soccer

IX. REPORTS

A. Committee Reports

LCCC Board Minutes

The minutes of the Lehigh Carbon Community College Board of Directors meeting of March 20, 2016 and President's Newsletter are attached.

B. Superintendent's Report.....*Dr. Christman*

X. OLD BUSINESS

XI. NEW BUSINESS

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT